

Tips for Taking the GMAT or GRE (For EMTM Applicants, 2008)

The EMTM application requires official scores from within the past 5 years for either the Graduate Management Admission Test (GMAT) or the Graduate Record Examination (GRE).

GMAT or GRE? Both are equally acceptable. If you are considering another graduate program such as an MBA, EMBA, MSE or PhD, we suggest you select the test that will apply to both.

Don't worry: A solid score adds to the strength of your application and indicates an aptitude for the type of quantitative analysis involved in many of EMTM's core courses; however, there is no 'cut-off' score. The GMAT or GRE score is just one factor among many taken into consideration in evaluating each application, including transcripts, essays, recommendations, career experience and interviews.

Don't wait: Don't put off your GMAT. Schedule your test ahead to make sure you can take it at a convenient time and place for you (some testing centers are busy, esp. on weekends). You may take the test more than once if you are not satisfied with your initial score. Taking the test early will allow you time for additional preparation and retesting. Your highest score will be considered.

Prepare: If you haven't taken a standardized test like this in a few years, allow time to understand and practice the mechanics of taking the new computerized tests. Refresh your familiarity with basic mathematics if it has been a while since you have used those skills. See information specific to each test below. (Both GMAT and GRE offer helpful suggestions and free preparation resources, and there are several commercial preparation options. Both tests take approximately 4 hours.)

(Note: The GMAT and GRE tests were both formerly administered by the Educational Testing Service (ETS). The GMAT is now administered separately. The following information is specific to each test.)

GMAT (Graduate Management Aptitude Test) — website: <http://www.mba.com>
EMTM School Code for GMAT: G56-97-75

The GMAT is administered by the Graduate Management Admission Council (GMAC). The GMAT site (www.mba.com) provides information on content, fees, preparation, registering to take your test, and requesting past scores. This website is the best source for up-to-date information on resources and procedures for scheduling tests and/or requesting reports.

- **EMTM accepts past GMAT scores.** If you have taken the GMAT within the past 5 years, request that a copy of your Score Report be sent to EMTM's school code. You can do this online, by phone, mail or fax. Check online for information you need on hand when submitting your request.
- **Registering for the GMAT.** To schedule a test, register online, by phone or by mail. (See complete instructions online.) The GMAT fee is \$250.
- **Test preparation.** See "Tools to Help You Prepare" on the GMAT website. These include both free preparation and practice materials and recommended products.
- **Reporting scores.** Immediately after your test, you will have access to your unofficial results (quantitative, verbal & total). Report these in your online application. Request that official GMAT scores (including analytical writing) be sent to EMTM using the School Code for GMAT (G56-97-75). Your scores will usually be sent within 2 weeks.
- **GMAT Customer Service Number:** 1-800-717-GMAT (4628), or 1-952-681-3680. (*Monday – Friday, 8:00 am to 8:00 pm ET, except for U.S. holidays*).

(EMTM Tips for Taking the GMAT or GRE, 2008, p. 2)

GRE (Graduate Record Exam) — website: <http://www.gre.org>
EMTM School Code for GRE: 2968

The GRE is administered by the Educational Testing Service (ETS). The GRE site provides information on content, fees, preparation, registering to take your test, and requesting past scores. Follow instructions for the “General Test.”

- **EMTM accepts past scores.** If you have taken the GRE within the past 5 years, order a copy of your official scores. Information on requesting past scores is available online at the GRE site. Select GRE Details: Test Takers > General Test > Scores > Additional Reports.
- **Registering for the GRE.** To schedule a test, register online, by phone or by mail. You can call and register directly with the center at which you want to take the test, or phone 1-800-GRE-CALL. (See additional instructions online.) The GRE fee is \$115.
- **Test preparation.** When you register for the computer-based test, you will be sent free test preparation materials in the mail, but you don’t have to wait. Download the same software at <http://www.gre.org/pracmats.html>. The site also offers other free and recommended preparatory materials.
- **Reporting scores.** Immediately after your test you will have access to your unofficial results (quantitative & verbal). Report these in your online application. Request that official GRE scores (including analytical writing) be sent to EMTM School Code for EMTM (2968). Your scores will usually be sent within 2 weeks.
- **GRE Customer Service:** go to <http://www.gre.org> or call 1-866-473-4373 (from the U.S. or Canada), or 1-609-771-7670 (*Monday-Friday 8:00 am - 7:45 pm ET, except for U.S. holidays*).

FYI for GMAT or GRE: A sampling of regional test centers and phone numbers

(For a complete listing of centers, addresses, phone numbers and maps, go to <http://etsis4.ets.org/tcenter/>.)

- Allentown, PA	610-791-5320
- Baltimore, MD	443-923-6400
- Bethesda, MD	301-718-9893
- Boston, MA	617-345-8980
- Deptford, NJ	856-384-4744
- Hamilton, NJ	609-631-9794
- Lancaster, PA	717-392-2193
- New York, NY	212-631-0020, 212-986-5661 or 212-760-1137
- North Wales, PA	215-412-7822
- Philadelphia, PA	215-238-8380
- Washington, DC	202-833-2005 or 202-806-6428
- Wilmington, DE	302-998-3817

For other questions about EMTM or the application process, please contact:

EMTM Admissions

Phone: 215-898-2897, or 1-877-444-EMTM (toll-free)

E-mail: emtm-admissions@emtm.upenn.edu

Website: <http://www.emtm.upenn.edu>